

eLIBRARY CANADA WORKSHEET

FOR STUDENTS AND STAFF

Welcome to eLibrary Canada! If you have never used our service before, this worksheet will help you learn how to retrieve the best possible results.

Learning how to use eLibrary Canada...Sit in front of the computer with this worksheet and perform the sample searches as outlined below.

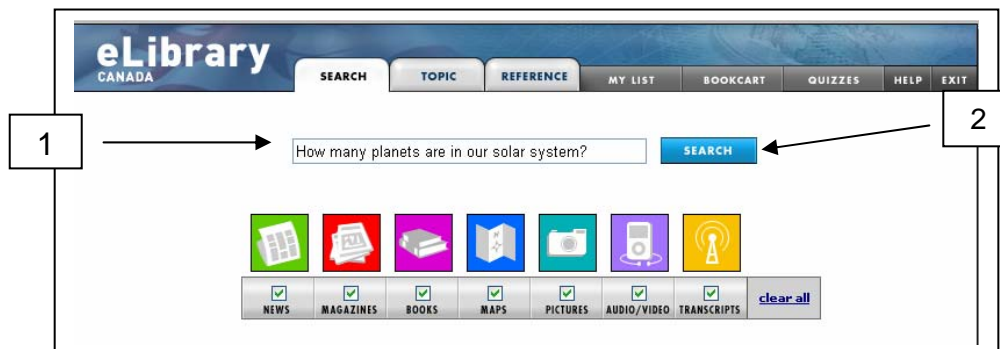
Let's get started...

1. TYPE IN THE QUESTION YOU WANT TO RESEARCH

- ✓ eLibrary Canada works utilizes Natural Language or Keyword Searching Techniques
- ✓ Example: <Who is Margaret Atwood?> OR <Margaret Atwood>

Example: Let's try researching Saturn

1. Type <How many planets are in our solar system?> in the search box
2. Click on the 'Start Search' button



3. How many results did you receive in the following categories: (enter results below)

_____ Magazines _____ Transcripts _____ Books
_____ Maps _____ Photos _____ Newspapers
_____ Audio/Video

4. Open one of the documents that you have retrieved.

2. 'SKIP TO THE BEST PART' BUTTON

- ✓ Once the article is open, click the 'Skip to the best part' button to see whether this article is relevant and contains the information you need
- ✓ Add document to your *My List* to email or print at the end of your research session.
- ✓ Click on the *Search* tab to begin the next search

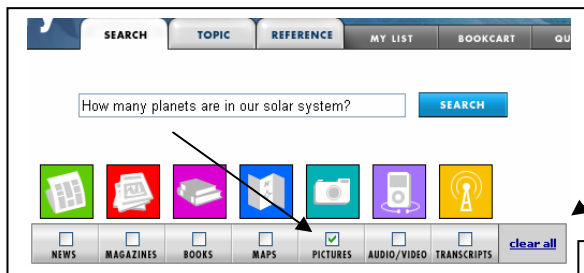


3. CHOOSING THE RIGHT SOURCE (i.e. Books, Pictures or Newspapers)

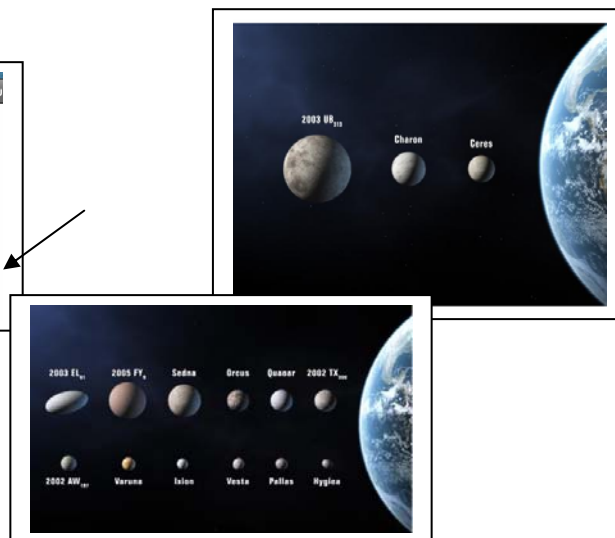
- ✓ The first time we did a search we asked eLibrary Canada to look through all sources. This time we are going to do the search again concentrating on specific sources

Example:

1. Type <How many planets are in our solar system?> in the search box
2. Click 'Clear all sources'
3. Click on the small box located underneath the 'Pictures' icon
4. Click 'Start Search.' This type of search allows you to search pictures only providing you with more detailed information



Picture Examples



5. How many pictures were retrieved? _____

Try this search again, retrieving only Magazine articles. How many did you retrieve? _____

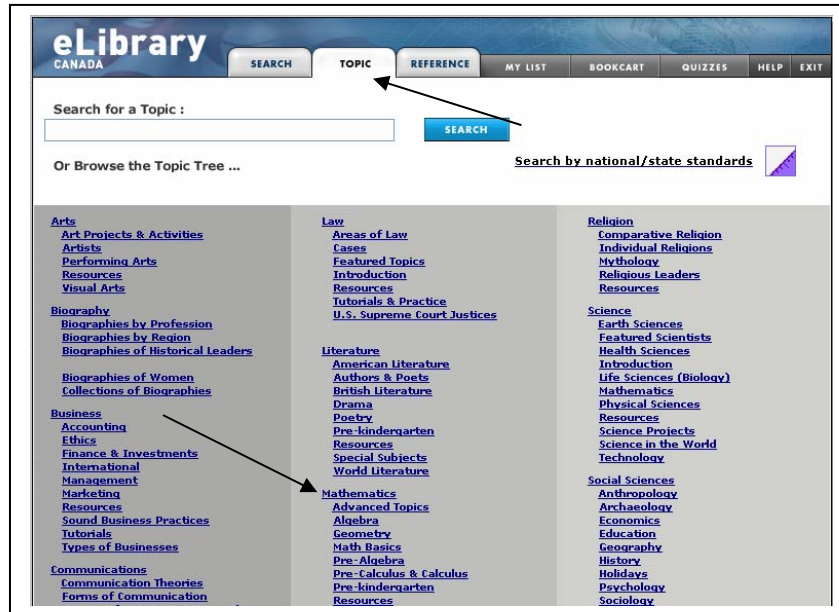
4. TOPIC SEARCH IS GREAT FOR PROJECTS!

✓ Click on the 'topics' tab found at the top of the main search screen

Example:

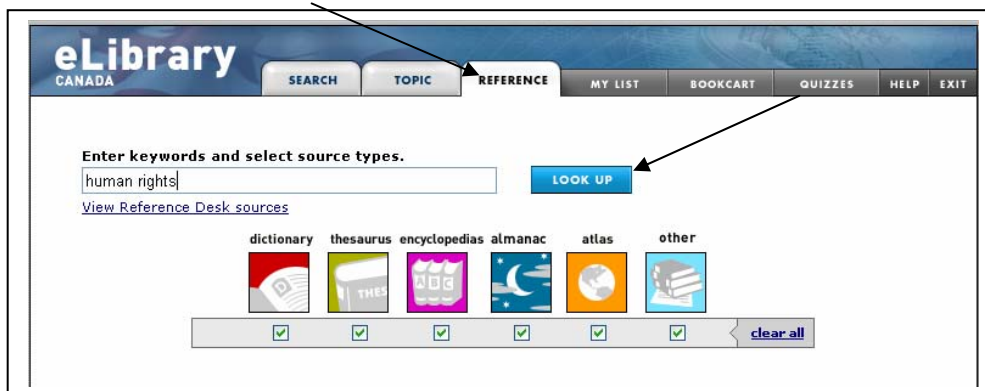
1. You can search the topic area by entering the topic that you are interested in and click on 'Start.'
2. You can also browse through the topics by selecting any of the topic headers listed below. For example: by selecting the topic 'Mathematics,' researchers can explore all of the information for that topic (Advanced Topics, Algebra, Geometry, Math Basics, Tutorial/ Practice and Games to name a few)

This method locates materials that have been conveniently classified by topic. It also locates links to ProQuest Homework Central Web sites to supplement the information found in the database.



5. DO YOU WANT REFERENCE INFORMATION?

✓ Click on the 'reference desk' tab at the top of the main search screen



What sort of results do you receive? _____

Reference Desk contains reference sources to supplement research. These reference sources include such tools as a dictionary, a thesaurus, encyclopedias, almanacs, atlases, and other materials considered reference sources