

eLibrary® Presentation Multimedia Guide

One of the most compelling uses of ProQuest multimedia resources is to enrich a student presentation. Our full line of K-12 solutions offer access to audio, video, and Flash content, all of which can be inserted into presentation software like Microsoft PowerPoint. This quick start guide will help you locate and make use of the multimedia files you access through your ProQuest subscriptions in any available presentation software tools.

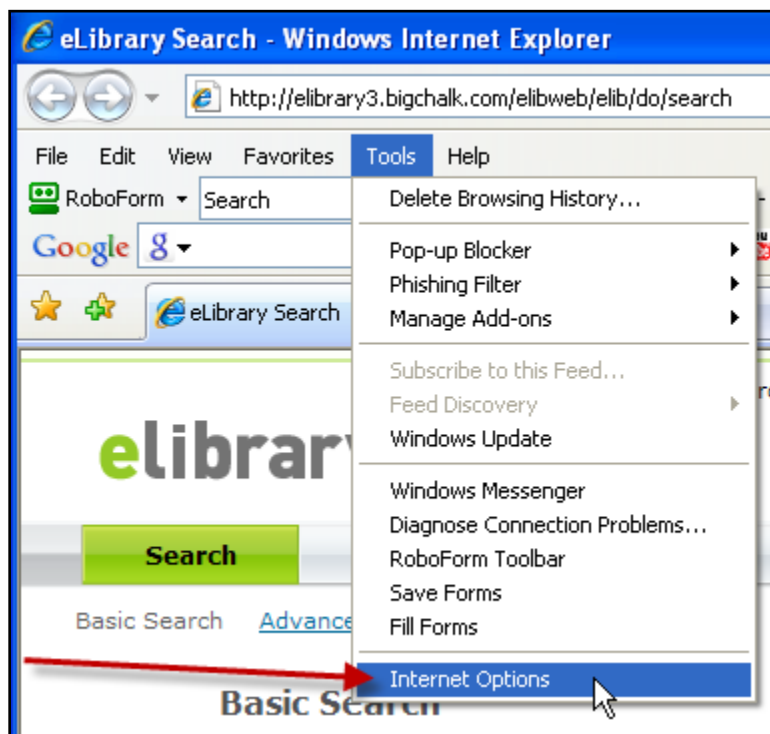
Get Ready: Browser Cleanup

Prior to obtaining a multimedia file to insert into a presentation program, it's best to perform some basic browser software clean up. As you may know, every browser uses something called a *cache* folder to store previous viewed files and online content. This is where the multimedia files from your ProQuest subscriptions are stored prior to viewing inside your browser, along with hundreds or even thousands of old web pages and other files users of your PC or Mac have accessed in recent days or weeks.

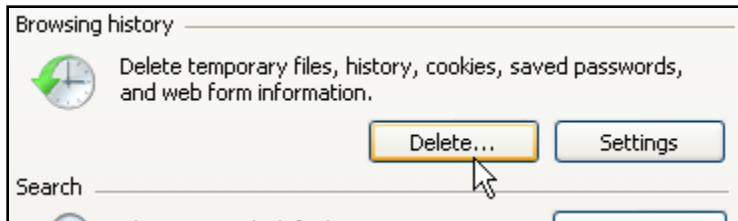
To help speed up the process of locating and inserting multimedia files into your latest presentation, it's a good idea to first clean out this cache before starting your quest.

To clean out your cache in Internet Explorer

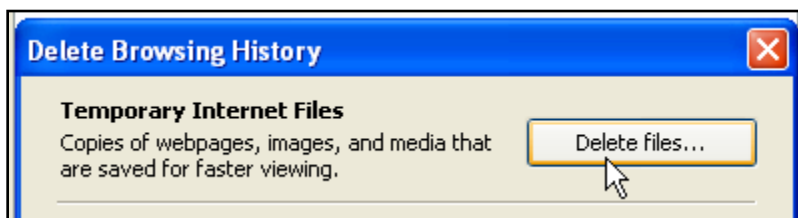
1. Click the *Tools* menu, and select *Internet Options*.



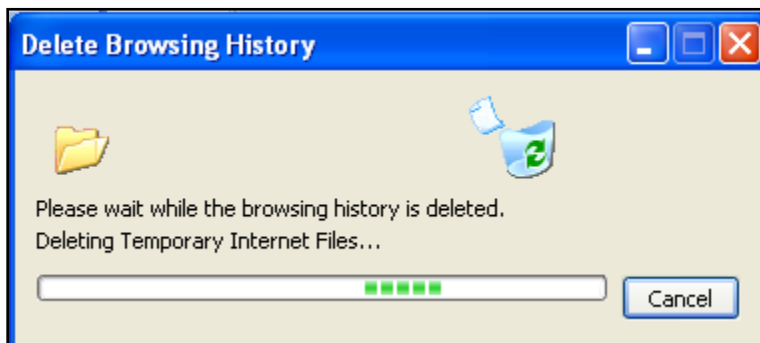
2. Under Browsing history click *Delete...*



3. Click the *Delete files...* button to the right of Temporary Internet Files.



4. Click Yes to begin the process, and wait for the cache to be deleted.



5. Your web browser cache is now empty. Click *Close* twice to return to your browser.

Get Set: Locate Multimedia Content

Your ProQuest subscriptions make it easy to locate audio, video, and animated Flash content using a variety of search methods.

In eLibrary, one method is to enter your search query, then make sure that only audio/video is checked as the content type. Additionally, you may click the audio/video icon on the main search page to find content by publisher, including:

3D Animation – QuickTime or Flash (Flash after 4.04)
A.D.A.M. Animation Library – QuickTime
Archive Films - .WAV file (audio)
Eye on Nature – QuickTime
Fox Hannity & Colmes (video) – streaming (Windows Media)
Fox News Sunday (video) – streaming (Windows Media)
Fox Special Report With Brit Hume (video) – streaming (Windows Media)
Great Events of the 20th Century (video) – streaming (Windows Media)
The Hutchinson Dictionary of Arts (audio) - .WAV file (audio)
The Hutchinson Dictionary of Music (audio) - .WAV file (audio)
KRT Interactive Hot Topics - Flash or Interactive html
Lifestory Audio - .WAV file (audio)
LifeStory Publications Videos – QuickTime
Live Event (video) – streaming (Windows Media)
MPI Video – QuickTime
MPI Video (silent) – QuickTime
The O'Reilly Factor (video) – streaming (Windows Media)
Your World with Neil Cavuto (video) – streaming (Windows Media)

Keep in mind that ProQuest *streaming* multimedia files cannot be reused in student projects. (The file is stored within our servers and cannot be transferred to your local computer for use in this manner.)

Go: Locating & Integrating Multimedia Content

Once you've found a multimedia file you wish to insert into your presentation software, view it in your browser once. Once you've listened to or viewed the file, you can find it in your cache and integrate it into your project.

Here's how to locate your multimedia file and prepare it for integration into your presentation using Internet Explorer:

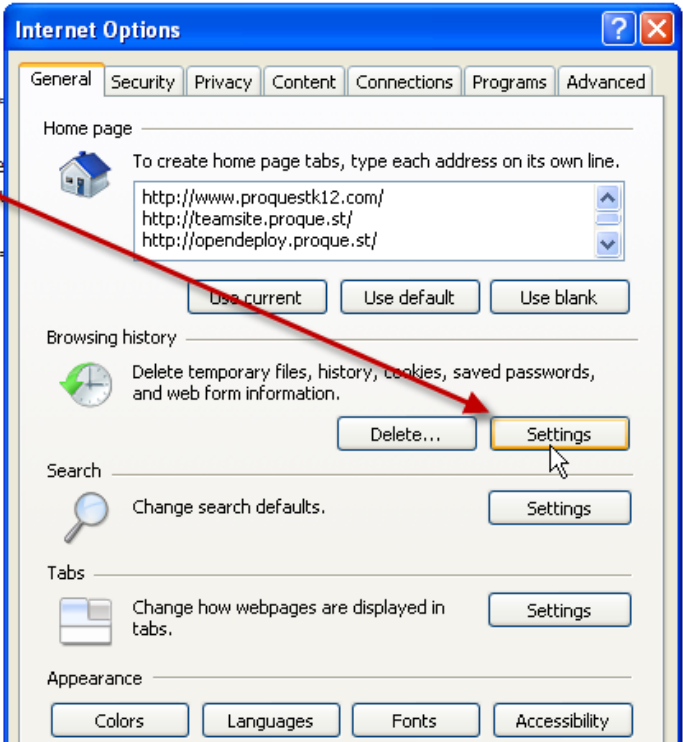

1. Conduct a search and locate a multimedia file you'd like to harvest and re-use in your presentation. View the video or file inside your browser. This will pull the file from our servers to your local browser cache.
2. Click the *Tools* menu, then select *Internet Options*.

3. Under Browsing history, click *Settings*.

*** VIDEO WILL TAKE SEVERAL SECONDS TO LOAD ***

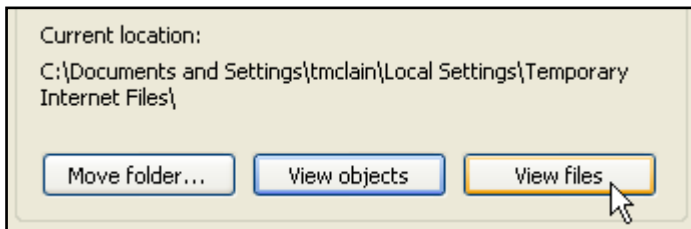
- This clip is 1.5 MBs.
- At a T1 connection speed, it should take about 8 seconds to download.
- At a 768Kbps connection speed, it should take about 2 seconds to download.

=====BUILT IN PLAYER=====



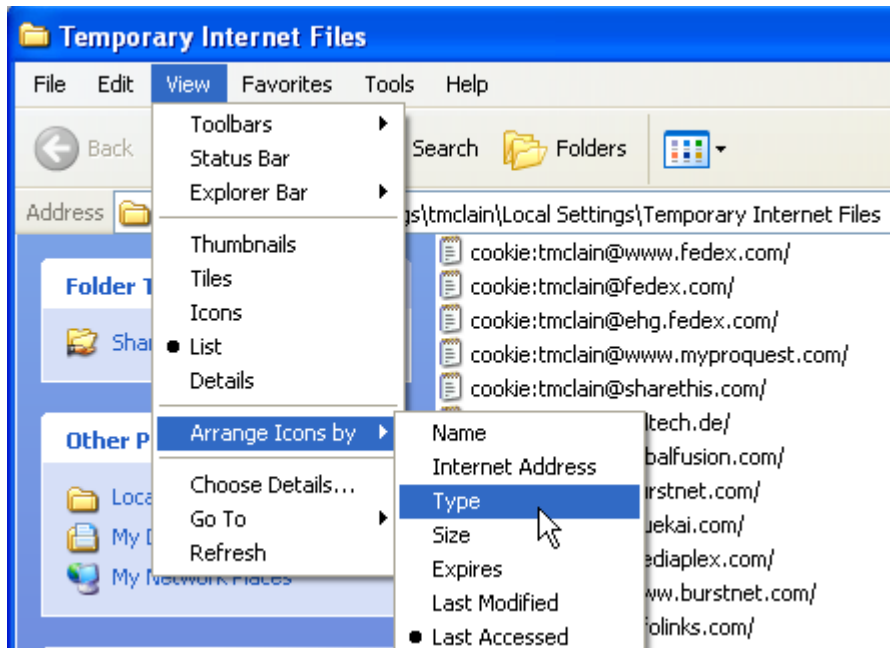
The screenshot shows the 'Internet Options' dialog box with the 'General' tab selected. The 'Browsing history' section is highlighted, and a red arrow points to the 'Settings' button. The 'Home page' section shows three URLs: http://www.proquestk12.com/, http://teamsite.proque.st/, and http://opendeploy.proque.st/. The 'Appearance' section includes buttons for Colors, Languages, Fonts, and Accessibility.

4. Click the *View Files...* button to continue.

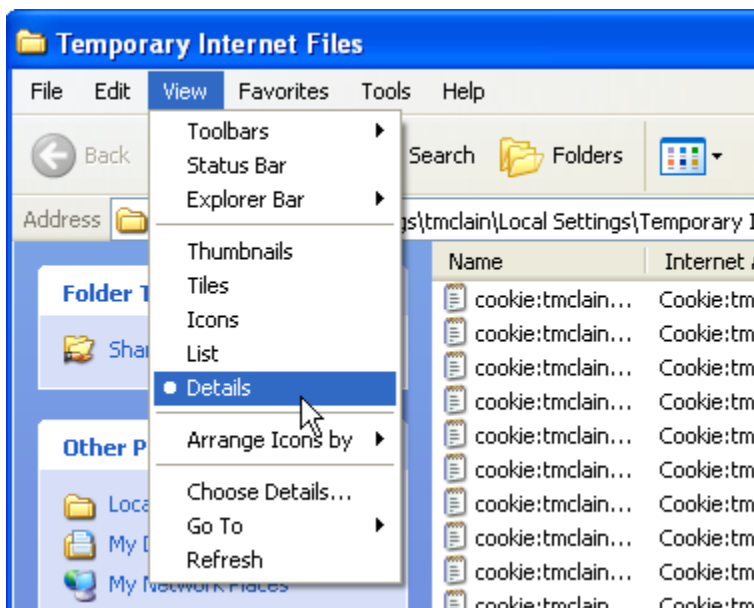


5. To make it easy to locate your multimedia file, resort the file view to we see the files grouped by Type.






6. Open the *View* menu, then under *Arrange Icons by* select *Type*.



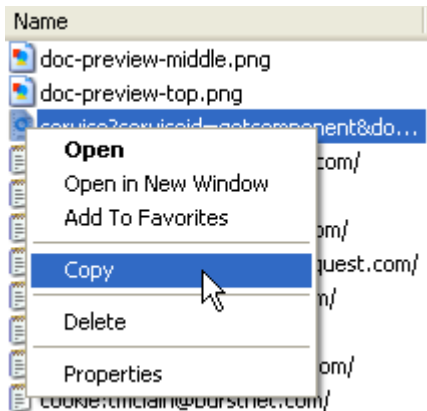
7. Open the *View* menu again, and select *Details*.



- Scroll down until you see the words QuickTime Movie, MP3, or Shockwave Flash Object in the Type column next to your file.

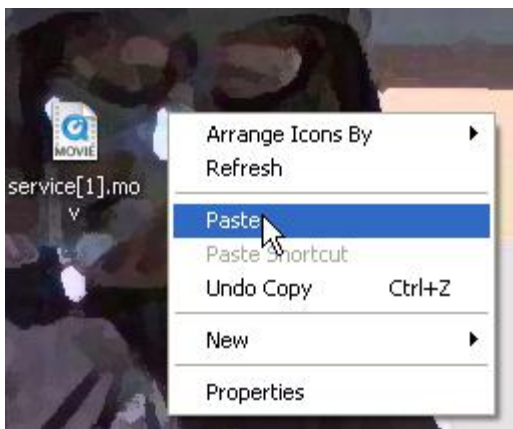
Name	Internet Address	Type	Size
 doc-preview-middle.png	http://elibrary3.bigchalk.com/eli...	PNG Image	1KB
 doc-preview-top.png	http://elibrary3.bigchalk.com/eli...	PNG Image	1KB
 service?serviceid=getcomponent&do...	http://elibrary3.bigchalk.com/dr...	QuickTime Movie	1,519KB
 cookie:tmclain@www.fedex.com/	Cookie:tmclain@www.fedex.com/	Text Document	1KB
 cookie:tmclain@fedex.com/	Cookie:tmclain@fedex.com/	Text Document	1KB

- Under the Name column, right-click on the icon to the left of your multimedia file, and select *Copy*. (Mac users can click and drag the file to their desktop.)



- Close all the current windows and return to your desktop.

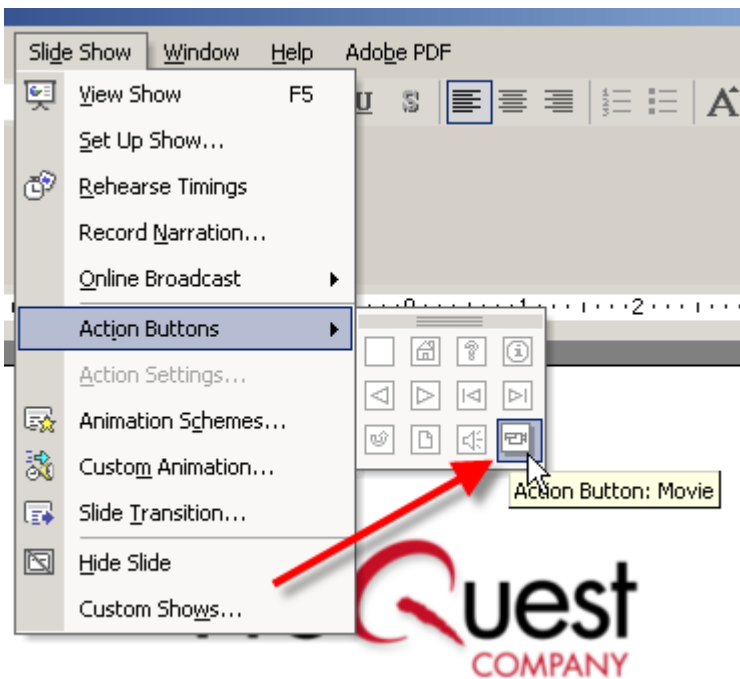
- Right-click anywhere on an empty area of your desktop and select *Paste*.



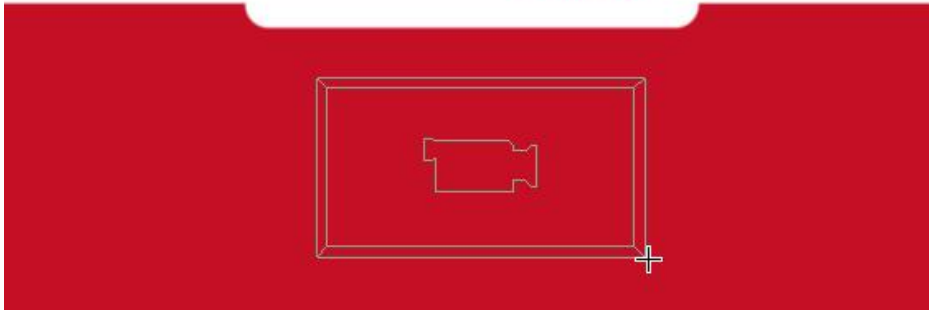
- The multimedia file is now stored on your computer desktop for easy location. You may wish to rename the file if you're going to harvest more than one file and store it on your desktop. (Windows users, right-click on the file and select *Rename*. Be sure to keep the file extension -- .mov, etc. -- in place when doing this.)

To integrate your multimedia files into Microsoft PowerPoint™ (most compatible method with previous versions):

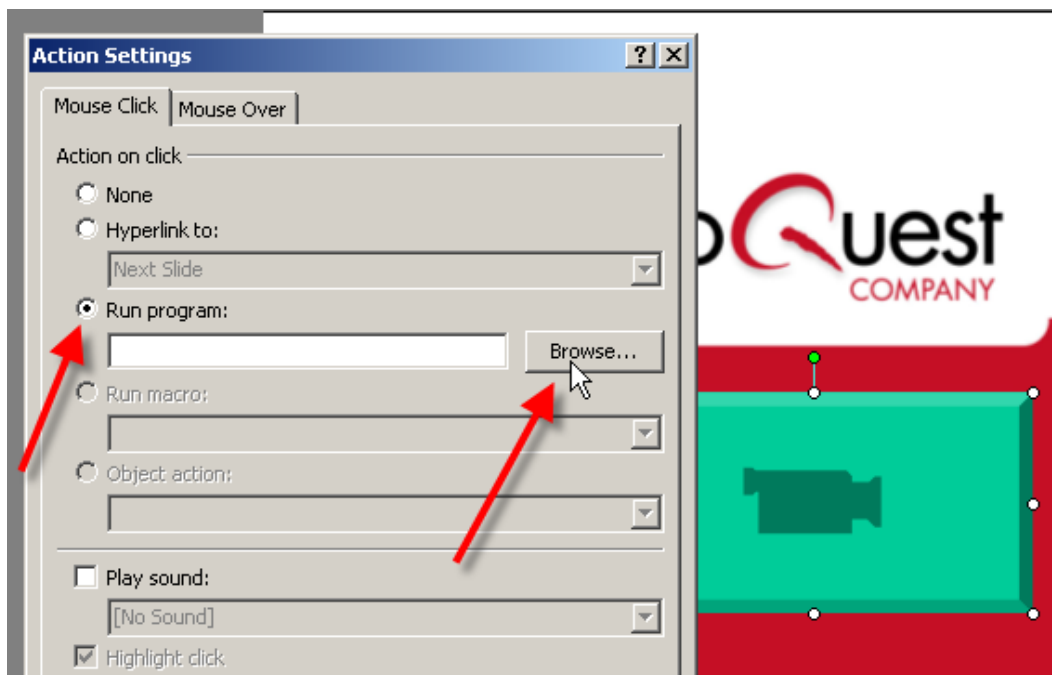
1. Display the slide you want the movie on in PowerPoint, and on the *Slide Show* menu, point to *Action Buttons*, then select the *Movie action* button. (Note that to insert a sound clip, you would click the small icon to the left of the Movie button which looks like a speaker.)



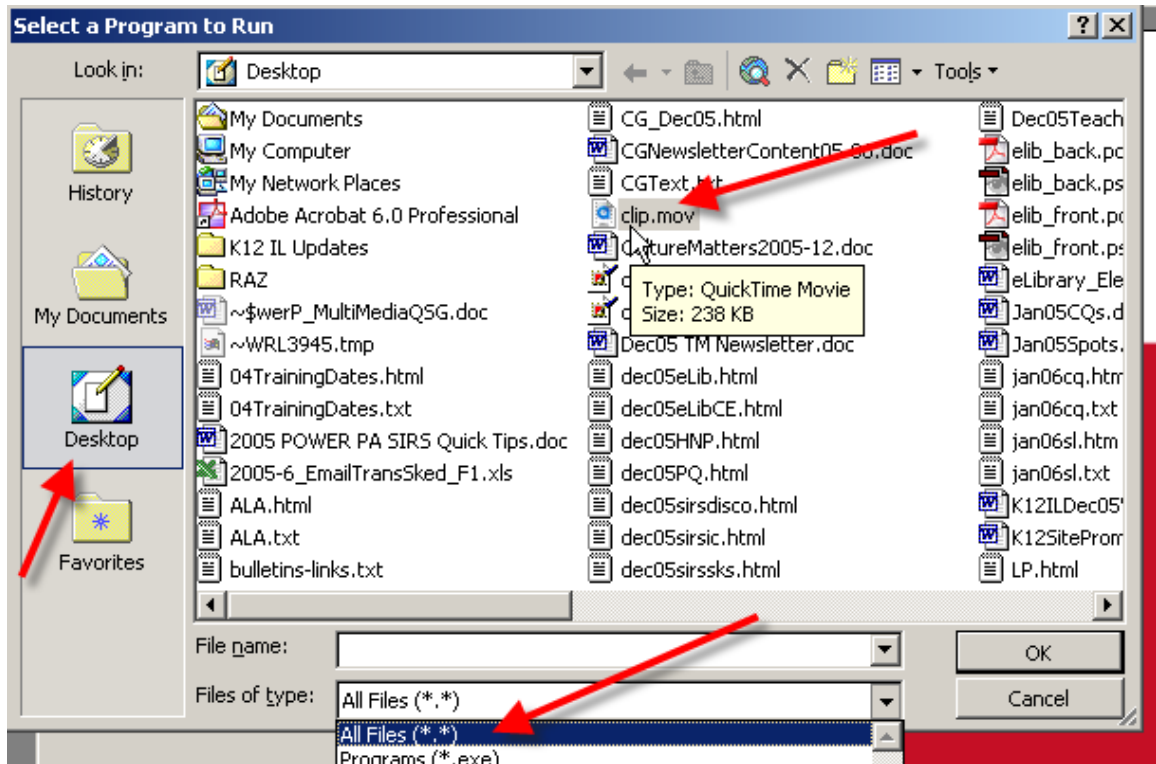
2. Draw a button on the slide.



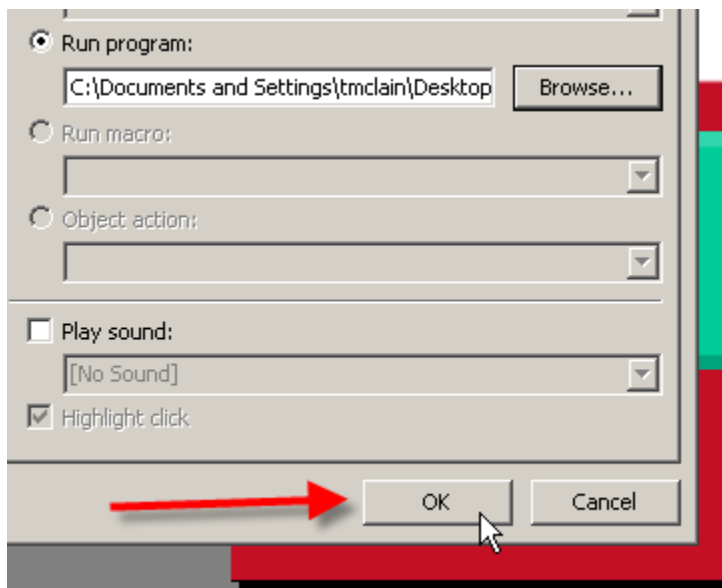
3. The *Action Settings* dialog box appears; click *Run program* and then click *Browse*.



4. In the *Browse* dialog box, change *Files of type* to *All Files*. Click your multimedia file then select *OK*.



5. Click OK in the Action Settings dialog box.



6. During your presentation, when you get to the slide with the movie object on it, click the movie object to launch the application that plays the movie. If the application doesn't automatically play the movie, you will have to click a command within the application to launch the movie.



7. The movie will start playing in a separate window during your presentation.

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