



# *eLibrary Trial Toolkit*

Dear Library Media Specialist:

Thank you for your interest in eLibrary, the one-stop digital library learning resource. Enclosed is a *Toolkit* to assist in your evaluation of eLibrary content, student and teacher tools, training, and curriculum support. This guide will help you and other members of your school community understand why eLibrary is the best digital learning resource for *increasing student achievement and teacher effectiveness*, and *not* just another student library “reference database.”

We at ProQuest encourage you to invite teachers, curriculum leaders, parents, and students to participate in the evaluation. After you have demonstrated the value of eLibrary for teaching and learning, you will gain the enthusiastic support of these partners in learning and funding support will follow. With the additional bonus of **home access**, your world-class digital library will always be open for all members of the education community.

## **The Toolkit contains the following items:**

- **Summary of Learning Features** – Use this chart to evaluate eLibrary and compare its unique content, teacher tools, and student tools to any alternative resource that you already have or are considering.
- **Guided Searches** – These searches demonstrate how students AND teachers benefit from this powerful digital learning system.
- **Educator Tools** – ProQuest provides you with the curriculum resources to support *teachers and students* during the trial and after subscribing. (See *Appendix*).

During the trial we encourage you to explore the *one-of-its-kind* eLibrary *BookCart/QuizCart* tool. You can copy what your teachers need from a collection of 650 model BookCarts into My Local Carts collection. This will help jump-start *teachers from all subjects and grade levels*--with little initial effort—to assign *achievement-building* inquiry-based learning activities to their students. Then, with experience, you can help your teachers to create their own *custom collections as in-service projects*. BookCarts can include all the basic elements needed for teachers to *lesson plan* inquiry-based learning activities. They can select the *best of eLibrary* to ensure student focus, save time for learning, meet state standards, and address the Lexile reading and interest needs of their students. [http://www.proquestk12.com/productinfo/pdfs/BookCarts\\_Collaboration\\_Tool.pdf](http://www.proquestk12.com/productinfo/pdfs/BookCarts_Collaboration_Tool.pdf)

The *Colorado* and *Iowa Studies* (et. al.) of the impact of libraries and librarians prove that *student achievement increases* when (1) media specialists provide teachers and students with quality *customized learning resources*, both print and *digital*, and (2) *collaborate* with them on managing research projects. eLibrary will provide the content, tools, curriculum resources, and training for you to succeed with *both* of these important missions.

ProQuest provides *free online training* during your trial. You or your colleagues can register for classes by going to <http://www.proquestk12.com/trainingsupport.shtml>.

We look forward to your evaluation, feedback, and ultimately to supporting the future learning needs of your students and teachers.

Your ProQuest Team  
<http://www.proquestk12.com>



Criteria for Evaluating Digital Library Learning Resources	eLibrary and eLibrary CE	Alternative #1	Alternative #2
<b>Digital Learning Resources Collection</b>			
	More than		
Reference, Literature, and History Books	220		
Newspapers/Newswires--International, National, and Regional	250		
Magazines and Journals	1,630		
Pictures and Photos	1,400,000		
Current and Historic Maps	5,300		
Audio and Video Clips	2000 hrs. of clips		
Radio & TV Transcripts	1,300,000 (67)		
Editor's Choice <b>Websites</b> --Access by Topic Tree Searching	150,000		
<b>Reference</b> --Encyclopedias, Dictionaries, Thesaurus, Almanacs, & Fact Books	60+		
Foreign Language Publications--Spanish, German, French	10, 2, 3		
<b>History Study Center and PQ Learning: Literature (Primary Source Resources)</b>	Yes/CE Only		
<b>Full-Text Documents Only</b>	Yes, 50+ Million		
<b>Student Tools--Increase Achievement in Content and Essential Skills</b>			
<b>Spell Check</b> for Key Word Searches--Reduce Frustration and Increase Relevancy	Yes		
Use <b>Teacher BookCarts</b> --Ensure Relevancy & Save Time in Classroom & Library	Yes		
<b>English to Spanish Dictionary</b> --Support LEP Students and Title III	Yes--New		
<b>Spanish-English Dictionary</b> --Supports Language Students Translation Activities	Yes--New		
Natural Language/Key Word Search for <b>Inexperienced</b> Researchers	Yes		
<b>Advanced Search</b> --Author, Title, Date, Publication, and <b>Boolean</b> --for <b>Experienced</b>	Yes		
Editor's Choice <b>Websites and Documents Too</b> with Topic Search	150,000		
<b>Lexile Reading Level</b> Search or Sort--Supports <b>Reading Disadvantaged</b> Students	Yes		
Students Can <b>Access</b> and Learn at Home, <b>When Sick</b> , or on Vacation	Yes		
<b>Criteria for Sorting</b> Results List including <b>Reading Level</b> and <b>Date</b> for Currency	6		
Variety of <b>Media Types</b> Including <b>Websites</b> --Search <b>One</b> , or Search <b>All</b>	8		
<b>Email Text &amp; Pictures</b> to Home Computer or to Others on Research Team	Yes		
<b>Reference Tool</b> --Understand and/or Expand on Difficult but Significant Words	Yes		
<b>Best Part</b> --Save Classroom & Library Time Browsing Docs for Relevancy	Yes		
<b>My List</b> --Select and Collect Documents for Group Saving, Printing, or Emailing	Yes		
<b>MLA Citation Maker Tool</b>	Yes--New		
<b>Standard Formats</b> for Text/Pictures for Easy Saving into Applications Programs	Yes		
<b>Help</b> Screens are Context-Sensitive	Yes		
<b>Teacher Tools--Curriculum Resources and State Standards Support</b>			
<b>Professional Development</b> Program for Digital Information Literacy-- <b>CEU</b> Eligible	Yes		
<b>QuizCarts to Provide Easy Method of Assessing BookCart Reading Assignments</b>	Yes--New		
Mini-research Projects/Models to <b>Reduce Plagiarism</b>	Yes		
Teachers Create Custom Standards-and Lexile-Related BookCarts for Students	Yes		
<b>Model BookCarts--Copy or Adapt for Immediate Use with Students</b>	510		
<b>My List Collects Resources and Automatically Exports Them to a New BookCart</b>	Yes		
<b>Standards Searching</b> --Dynamically Captures <b>Standards Correlated</b> Resources	Yes		
Online <b>Teachable Moments</b> Newsletter--Lesson Ideas	Yes		
<b>Keep Textbooks Current</b> --Browse Articles from 100s of Subject Area Magazines	Yes		
Publications List by K-12 Subject Area to Aid Teacher Browsing & BookCart Building	Yes		
<b>Professional Library</b> --Education Magazines and Journals	100		
<b>History Study Center</b> --World & US History Lesson Units & <b>AP Primary Sources</b>	Yes/CE Only		
<b>PQ Learning: Literature</b> --English Literature <b>Primary Sources</b> for AP Classes	Yes/CE Only		
Work from Home or at School or <b>During Illness</b>	Yes		



Criteria for Evaluating Digital Library Learning Resources	eLibrary and eLibrary CE	Alternative #1	Alternative #2
<b>Curriculum Leader Support--State Standards, Reading, and Test Scores</b>			
Professional Development Program Aligns to State Plans and CEUs	Yes		
Professional Development Training--Eligible for NCLB Title I and II Funding	Yes		
One-Stop Researching <b>Minimizes Classroom Time</b> Needed for Searching	Yes		
<b>Free Online Training</b> Provided for LMSs, Students and Teachers	Yes		
Increased <b>Parent Involvement</b> --Home Access, Guides, & <b>Custom BookCarts</b>	Yes		
Teacher Online <b>Curriculum Resources</b> and <b>Models</b> for Research	Yes		
<b>Integrates</b> Inquiry-Based Learning--Proven Effective by <b>Scientific Research</b>	Yes		
Students Can Learn at School, <b>Home</b> , or <b>If Homebound</b> for Extended Sickness	Yes		
Beats Surfing/ <b>Googling</b> -- <b>Customized</b> for Student & Teacher Needs	Yes		
BookCart & <b>QuizCart</b> -- <b>In-Service Day</b> Activity for <b>Teams to Build and Share</b>	Yes--New		
<b>Dynamic &amp; Automatic</b> Correlation of BookCart Resources to <b>State Standards</b>	Yes		
BookCart Resources Can Be Customized to <b>Student Lexile Reading Scores</b>	Yes		
AUP Support for a Safe and Authoritative Research Experience	Yes		
<b>Primary Source</b> Collections in <b>History for AP, IB, and Honors</b> Courses	Yes/CE Only		
<b>Primary Source</b> Collections in <b>Literature for AP, IB, and Honors</b> Courses	Yes/CE Only		
<b>Library Media Specialist Support</b>			
<b>Professional Development</b> --Supports <b>Information Literacy Standards</b>	Yes		
<b>Reduce Plagiarism</b> --Mini-research Projects & Models	Yes		
Increase <b>Teacher Collaboration</b> --Copy, adapt, and share <b>Model BookCarts</b>	510		
<b>Tutorials</b> --Multimedia and in Print for Downloading	Yes		
<b>Free Training</b> --Live and Online Available by Schedule or on Request	Yes		
<b>Librarian Support Center</b> --Free Online Resources to Promote Use	Yes		
<b>Usage</b> --Summaries Available	Yes		
<b>Technical Support</b> by Phone and Email	Yes		
<b>Publications Lists</b> by <b>Media Type</b> and Also by <b>Curriculum Area</b>	Yes		
<b>Product Bulletins</b> --Learn What's New and Get Activities to Support Use	Yes		
<b>Alternative and NCLB Funding Guides</b> --Ideas to Fund eLibrary	Yes		
<b>Professional Library</b> --Education Magazines and Journals	100		
<b>Technology Coordinator Support</b>			
Correlation to <b>ISTE Standards</b>	Yes		
Supports Multiple Platforms, Browsers, and Provides Links to Free Plugins	Yes		
Minimum Browser Configuration	NN or IE 5.0+		
Remote Access Authentication	Yes		
IP Authentication--Automatic	Yes		
Number of Simultaneous Users (Site License)	Unlimited		
Typical Response Time/Simple Queries (User Dependent)	3 seconds		
Technical Support by Phone and Email	Yes		
<b>Parent Support of Schools and Student Learning</b>			
Home Access to <b>Safe, Relevant, and Custom</b> Learning Resources	Yes		
BookCarts Customized for Students When Homebound	Yes		
<b>Parent &amp; Student Homework Guide</b> --Home Use and <b>Parent Involvement</b>	Yes		
<b>Saves Student Time</b> --Only K-12 Curriculum Relevant Information	Yes		
Mini-Research Models--Develop <b>Critical Thinking &amp; Technology Skills</b>	Yes		
<b>21st Century Information Literacy Skills</b> --Needed for College and Careers	Yes		

## ELIBRARY TRIAL EVALUATION SYSTEM FOR:

Access: URL =

Password:

Evaluator's Name =

Media Spec.     Teacher     Curriculum Leader     Parent     Student

Please use the **Teacher Edition**: <http://elibrary.bigchalk.com/curriculum/teacher> (for eLibrary) or <http://elibrary.bigchalk.com/curriculum/teacher> (eLibrary CE) for your evaluation activities. Follow the search activity steps for best results. Use the rating scale below each search activity to rate the value of the content and tools that you explore for teaching and learning.

### **STUDENT TOOLS—INCREASE STUDENT LEARNING AND ACHIEVMENT**

#### **SEARCH 1 – Basic search that accesses a variety of media learning resources**

1. Type *plate tectonics* in the **Search** box, then click **Search--be sure you're in the Teacher Edition (above)**
2. Note the summary of the number and variety of media sources available under the **media icons**
3. Note **Common Topics for the Search Results** that accesses Editor's Choice **websites** and related **articles**
4. Note that the **Results List** is organized by **Relevance**.
5. Click the **Sort by: Relevance** box and then click **Date** in the drop-down window to get *current* resources
6. Scroll to explore the new and sorted **Results List**
7. Click the **Sort by: Date** box and click **Lexile Score**; note scores range from lowest to highest (teachers should instruct students with reading difficulty to use *Sort by: Lexile Score*)
8. Click the **Sort by: Lexile Score** box and then click **Relevance**
9. Scroll down and click the title of a document/article that interests you about *plate tectonics*
10. Scroll to the bottom and note the links to **More Documents Like This** and **Document Topics** for websites
11. Scroll to the top and click **Add to My List ( + )**
12. Click **Return to Search Results** in the top left corner and then explore for another relevant document
13. Click another article of interest, browse it, click **Add to My List**, and then click **Return to Search Results**
14. Click **My List** next to the **Reference** tool tab at the top right of the screen
15. Note the listing of the two articles and the options for saving, printing, or emailing

**RATE THESE FEATURES IN SEARCH 1:** (0 = no value for learning . . . . 4 = very valuable for learning)

- \_\_\_\_\_ Ease of conducting a natural language/key word search for beginners or *inexperienced* students
- \_\_\_\_\_ One-search access to multiple media sources including visuals and websites to save time for learning, instead of wasted by needing to search other databases
- \_\_\_\_\_ Sort the *Results List* by most recent *Date* to get information for studying *current events*
- \_\_\_\_\_ Ease of navigating from an open selected document back to the *Results list* for more browsing
- \_\_\_\_\_ My List tool for easy collection of the best resources for printing, saving, and/or emailing
- \_\_\_\_\_ *Lexile reading* scores and ability to *sort* Results List by reading level that meets the need of students
- \_\_\_\_\_ Links at the bottom of each article to *More Documents Like This* or to *Topics* and websites
- \_\_\_\_\_ Interface is well organized, easy to navigate for both experienced and inexperienced students

**SEARCH 2 – Basic search accessing multimedia and visual learning resources—(you will need a multimedia computer and FREE QuickTime and/or Windows Media Player plug-ins to view multimedia)**

1. Click the **Search** tab at the top to clear any previous searches and results and start a new search
2. Click **Clear All** to the right of the *media icons* and then click the boxes under the icons for **Pictures** and **Audio-Video**
3. Type *sunami* (a misspelling of **tsunami**) in the **Search** box; click **Search** to get 100s of visuals
4. Note the poor results; click *Did you mean : tsunami?* to automatically correct your search terms
5. Click *Tsunamis: How They Form and the Early Warning System*; double click to open
6. After viewing, click the **Back** button of the browser. then click **Add to My List** at the top
7. Click **Return to Search Results**
8. Note the media icons above the search results indicating the number of photos and multimedia resources
9. Scroll down and then click the title of a *Photo* of interest
10. After viewing, click **Add to My List** and then **Return to Search Results**
11. Click **My List** at the top right of the **Search** screen
12. Note all citation information is included in **My List** as well as options to email, print, or “save as” the list
13. Click *Truman and the Bomb* -- <http://www.proquestk12.com/go/eLibMultiMResModelHS> a model of how multimedia can be integrated into student and teacher presentations (need UnZip plug-in)

**RATE THESE FEATURES IN SEARCH 2:** (0 = no value for learning . . . 4 = very valuable for learning)

- \_\_\_\_\_ Ability to select only the media you want to save student, classroom, and library time
- \_\_\_\_\_ Thousands of visuals including multimedia for student and teacher presentations and photo essays
- \_\_\_\_\_ Automatic inclusion of citation information when saving to **My List**
- \_\_\_\_\_ Ability to print, save, or email **My List** for use in teacher approvals and inclusion in “Works Cited”
- \_\_\_\_\_ Availability of ProQuest models to demonstrate how visuals can be used in student presentations
- \_\_\_\_\_ Ability to spell check search terms to prevent student errors that lead to frustration poor results

**SEARCH 3 – Topic Tree search accesses Editor’s Choice websites AND relevant documents**

1. Click **Topics** tab at top and scroll through the 20 curriculum based topics in the *Topic Tree*
2. Click **Mathematics** and note the **tutorials/practice** links to resources for each math area
3. Click the **Topics** tab to return to the main **Topic** search page
4. Click **English Language Arts** and Note the **tutorials/practice** resources links to practice *essential skills*
5. Click the **Topics** tab to return to the main topic search page
6. Click **Literature**, >> **Poetry** >> **American** >> **Poetry by Century** >> **20th Century** >> **Angelou, Maya**
7. Note the abundance and variety of resources including *websites* and *visuals* for studying authors
8. Click the **Topics** tab >> **Literature** >> **American Literature** >> **Literature by Movement**
9. Note the resources that support the study of American literature by *movement and genre*
10. Click the **Topics** tab >> **Current Events** >> **Issues & Events: United States**
11. Note the resources for studying *current issues in the U. S.* and also in the world
12. Click the **Topics** tab >> **English Language Arts**
13. Note the resources to support building of essential Language Arts skills through *activities and tutorials*
14. Click the **Topics** tab and note the resources available to support all areas of the core curriculum

**RATE THESE FEATURES IN SEARCH 3:** (0 = no value for learning . . . 4 = very valuable for learning)

- \_\_\_\_\_ Access to more than 160,000 Editor’s Choice websites organized by the *curriculum topic tree*
- \_\_\_\_\_ Ability to access curriculum-relevant websites and documents in the same search
- \_\_\_\_\_ Ease of navigating the *Topic Tree* to access quality websites, including tutorials for essential skills
- \_\_\_\_\_ Access to learning resources for all core curriculum area

#### **SEARCH 4 – Advanced Search options and using Reference tab to increase understanding**

1. Click the **Search** tab to start a new search
2. Type *Iraq War and Terrorism* in the Search box
3. Scroll down to **Advanced Search** options
4. Type *Iraq OR War OR Terrorism* in the **Document Title** box to help narrow the search; now click **Search**
5. Note the variety of media and quantity of relevant results
6. Click the **Sort By** option and select *Date* to ensure that results are the most current available
7. Open the most current document from a newspaper or magazine
8. Browse the article; locate a word that students may find difficult to understand
9. Highlight the word with your mouse and click the Reference tab
10. Note the range of reference book choices for increasing understanding or adding information
11. Click a *Dictionary* source to get a definition: Note the choice of an *English to Spanish dictionary*
12. Click the **Back** button and repeat steps 8-12 after opening and browsing a new article

**RATE THESE FEATURES IN SEARCH 4:** (0 = no value for learning . . . 4 = very valuable for learning)

- \_\_\_\_\_ Variety of *Advanced Search* options for more experienced student researchers
- \_\_\_\_\_ Focusing on the most current resources, if appropriate, by using the *Sort By* option
- \_\_\_\_\_ Easy access to *integrated* reference resources while browsing to increase understanding
- \_\_\_\_\_ Availability of the *English to Spanish dictionary* for English Language Learners

#### **SEARCH 5 – Searching librarian and teacher-created BookCart (custom learning resources collections)**


1. Click the **Search** tab to start a new search and then click **BookCart** at the top/right of the **Search** page
2. Click and open the **most current** *science-related* BookCart whose author is **PQ BookCart** (created by ProQuest)
3. Note the **Description** box contains **Essential Questions** to *focus* student research and *integrate critical thinking*
4. Note the BookCart includes reserved spots to type *Student Directions, Print Resources, and Assessments*
5. Note the variety of learning resources available: **Publications, Readings** (articles), and **Web Links**
6. Note the list of *teacher-selected* **Publications** that students can use to search *from within* a BookCart and add more current information if necessary
7. Type the *name of a topic similar* to the BookCart Title in the BookCart **Search** box and click **Search**
8. Note that the search results are *limited* to the selected publications to ensure relevancy
9. Click the **Back** button on your browser to get back to your **BookCart**
10. Browse the *teacher-selected* **Readings** for the variety of *media, articles, and points of view*
11. Note that any documents selected from **Readings** can be exported and saved to **My List**
12. Scroll down to Web Links section and note the listing of both eLibrary AND/OR *teacher favorite websites*
13. Websites selected by students can be bookmarked or the links can be copy/pasted to a Word document.

**RATE THESE FEATURES IN SEARCH 5:** (0 = no value for learning . . . 4 = very valuable for learning)

- \_\_\_\_\_ Ability to include *state standards* and *essential questions* into the BookCart **Description** box
- \_\_\_\_\_ Ease of student access to BookCarts created for mini-research activities by librarians and teachers
- \_\_\_\_\_ Variety of learning resources available for students to use inside the BookCart
- \_\_\_\_\_ Ability to do a *controlled search from within* a BookCart to seek more *current* or relevant information
- \_\_\_\_\_ Using *My List* to save the best information for the assigned issue or problem to solve
- \_\_\_\_\_ Ability to include *teacher favorite* websites along with Editor's Choice websites

## TOOLS TO INCREASE TEACHER EFFECTIVENESS

### **SEARCH 6 -- Copying ProQuest model BookCarts to your local collection, and using Quizzes**

1. Ensure you're in the **Teacher Edition**--click **BookCart Admin** link at the top of the search page
2. This will open **BookCart Editor** in a *new browser window*
3. Click the **ProQuest Carts** tab to view the *650 ProQuest models* available to copy freely
4. Note the **Folder** organization by curriculum area along the left margin
5. Click the curriculum area *folder* that interests you
6. Click the **View** icon for one of the *most recent* BookCarts and one with the "Q" symbol 
7. Note the samples of *essential questions for critical thinking* to motivate and guide student use of resources
8. Note the option of including custom lesson plan information to help students understand the assignment
9. Scroll down to view the variety of resources for students: Publications, Readings, Web Links, and Quiz
10. Exit the BookCart **View** mode by clicking **Close Window** option at top
11. Click the **Copy** icon to the right of the BookCart that you just viewed and **Return to My Local Carts**
12. Find the BookCart you copied—its new title will include the prefix "*Copy of*"
13. Click the **Title** of the copied BookCart to open it for editing
14. Type your name in the Author boxes and delete the "Copy of" from the title
15. Scroll down and click **Save** the BookCart
16. Click the **My Local Carts** tab and view your edited BookCart (option: you could make other changes)

#### **RATE THESE FEATURES IN SEARCH 6:** (0 = no value for teaching . . . . 4 = very valuable for teaching)

- \_\_\_\_\_ Ease of copying a ProQuest Model BookCart collection to your local school eLibrary site
- \_\_\_\_\_ Value of free professional model BookCart collection to motivate teacher and student use
- \_\_\_\_\_ Model BookCart format to empower teacher lesson planning for inquiry-based student learning
- \_\_\_\_\_ Ease of editing BookCarts to include local information and data
- \_\_\_\_\_ Essential Questions to integrate critical thinking into each research assignment

### **SEARCH 7--State Standards Search and exporting My List of resources to a new teacher BookCart**

1. Return to **eLibrary Search** page in the other open browser window
2. Scroll down and click the **Search National and States Standards** link
3. Click the **Select State** down pointer and then click **California**
4. Click the **Select Subject** down pointer and then click **California Science Content Standards** and **GO**
5. Click **Grade Six Focus on Earth Science >> Plate Tectonics and Earth's Structure**
6. Click **1. Plate tectonics accounts for . . . . .**
7. Click **See Resources** under section **a. Students know evidence . . . .**
8. **Note:** Teachers can copy and paste this standard to a Word document to include later in a BookCart
9. Scroll down and click **Animations & Illustrations of Moving Plates**
10. Scroll down and click **Add to My List ( + )** for 3 articles
11. Click **My List** at top to view your selected resources for a new BookCart
12. Click **Add to New BookCart** link (in a short time a new BookCart will open *automatically in a new window* and include the resource you selected in **My List** in the **Readings** section)
13. **Option:** if resources do not appear shortly, then click **Append My List** link near the **Readings Add** button
14. Fill in the personal and curriculum information in each of the *required* fields and click **Save**
15. If you want to include the state standard that you copied earlier, you can include it in the Standards box
16. Click the **Save** button and then **Back to School BookCarts** link
17. **Note:** this BookCart is *incomplete*--quality BookCarts have more **Readings, Publications, Websites, Essential Questions,** and **student instructions** included

#### **RATE THESE FEATURES IN SEARCH 7:** (0 = no value for teaching . . . . 4 = very valuable for teaching)

- \_\_\_\_\_ Separate *Student Edition* for students use and *Teacher Edition* to copy and build BookCarts
- \_\_\_\_\_ Easy access for teachers to browse state and national standards
- \_\_\_\_\_ *State Standards Search* to find specific standards and correlate learning resource to them
- \_\_\_\_\_ Use of *My List* to collect resources for automatic exporting to BookCarts
- \_\_\_\_\_ Copy/Paste system of integrating state standards into BookCarts

**SEARCH 8 – Selecting Lexile reading resources for building a custom Lexiled BookCart for reading disadvantaged students**

1. Return to eLibrary Search page and click the **Search** tab to start a new search
2. Type *Earth's Crust* in the **Search** box and then scroll down to **Advanced Search** section
3. Click **By Lexile** in the **Reading Level** options
4. Type 900 in the **Lexile** box (results limited to Lexile range of **800 to 950** or +50 and -100 of target)
5. Note: 900 is approximately equal to Middle School reading levels
6. For more on Lexiles and grade level, open this hyperlink and view slide #2: [Lexiles within eLibrary](#)
7. Scroll up, click **Search** and view the **Results List**
8. Note the variety of documents with appropriate Lexile scores (all visuals have a score of 0)
9. **IF** you wanted to build a *custom* BookCart you would begin to select resources to **Add to My List**
10. **Stop:** To see some ProQuest *Lexiled* models, return to the Search page and click **BookCart Admin**
11. Click the **ProQuest Cards** tab and click the folder **Lexiled Cards on the Same Topics**
12. Click the **View** icon to explore 2 BookCarts on the same topic but with different reading levels

**RATE THESE FEATURES IN SEARCH 8:** (0 = no value for teaching . . . 4 = very valuable for teaching)

- \_\_\_\_\_ Ability to search for *Lexile* appropriate information directly (also can sort results by Lexiles)
- \_\_\_\_\_ Ability to build custom BookCarts on similar curriculum topics with reading appropriate resources
- \_\_\_\_\_ Creating special folders to organize custom BookCarts

**SEARCH 9 – Publication browsing to get the most current curriculum subject area information to use for lesson enrichment, student notebooks and class discussion, in-service, and professional development**

1. Return to eLibrary **Search** page and start a new search
2. Scroll down to **Advanced Search** and click **Browse Publications**
3. Click the **Magazines** *icon* (not the checkmark box under it)
4. Note that this will access only magazines (great for browsing current events in a specific subject area)
5. Scroll down the list of magazines and find **Science New** if you are a *Science teacher, OR*
6. Scroll down to **Time** or **Newsweek** if you are a *Social Studies/History teacher.*
7. Scroll down to **Writing** if you are an *English Language Arts teacher, OR*
8. Scroll down to **Prevention** if you are a *Health and Phys. Ed. teacher*
9. Click the name of the magazine, then click the most current year, and most current issue
10. Browse the **Results List** to explore any articles that may be of interest to you
11. You can open and browse and add to **My List**, or you can print, email and save
12. Click the **Back** button and scroll to the publication **Education Week** and repeat directions above
13. **Note:** There are almost 100 professional journals and education magazines available for your home and school professional library and graduate courses research (see Appendix)

**RATE THESE FEATURES IN SEARCH 9:** (0 = no value for teaching . . . 4 = very valuable for teaching)

- \_\_\_\_\_ Access to a variety of the most current subject area magazines to stay *current in your subject*
- \_\_\_\_\_ Ability to print and photocopy excellent articles for student use in keeping *textbooks current*
- \_\_\_\_\_ Ability to build *BookCarts* for student reading/research in current events in each subject area
- \_\_\_\_\_ Availability of a *professional library* for personal growth and/or post-graduate courses
- \_\_\_\_\_ Availability of a *content list by subject* to assist teachers in publication searching (see Appendix)
- \_\_\_\_\_ Use of *My List* for collecting professional information for personal or classroom use

**\*\* See Appendix for downloading a listing of publications by Curriculum Area and the listing of the Professional Education Library Collection**

Student Tools to Increase Achievement	Teacher Tools to Increase Effectiveness
<p><b>Spell Check</b> to Increase Relevancy Reduce Frustration</p> <p><b>To the Best Part</b> to Save Class Time When Browsing</p> <p><b>Advanced Search</b> Option to Ensure Best Results</p> <p><b>BookCarts</b> to Ensure Quality Results and Save Class Time</p> <p><b>My List</b> for Efficient Saving, Printing, and Emailing</p> <p><b>Reference</b> Tool to Increase Understanding and Interest</p> <p><b>Sort Results By</b> Ensures Currency of Results and More Appropriate Lexile Reading Level</p> <p>One-Step Access to <b>8 Media Types</b> Including Websites</p> <p><b>Home</b>, School , or Community Center Access</p>	<p>ProQuest Collection of <b>650 BookCarts</b> and Guides to Copy</p> <p>BookCart <b>Lesson Planning Formats</b> with <b>Essential Questions for Critical Thinking</b></p> <p><b>Lexile</b> Reading Scores to Adjust Content to Student Ability</p> <p><b>ProQuest Models</b> for Student Reports and Presentations</p> <p>Online and In-Person <b>Training</b></p> <p><b>Standards Searching</b> to Build Standards-Based BookCarts</p> <p><b>Professional Library</b> to Support Grad Course Research Assignments and School In-Service Programs</p> <p><b>Subject Area</b> Publications to <b>Browse</b> and Stay Current</p> <p>Work from <b>Home</b> or School</p>

**APPENDIX – (More resources at [www.proquestk12.com](http://www.proquestk12.com))**

**Note:** eLibrary *Curriculum Edition* provides *History Study Center* and *ProQuest Learning: Literature*. Both of these specialty resources provide additional support for students taking **AP** and **IB** courses or who are enrolled in *Honors classes*. To see an overview of each of the products, click each of the links listed.

**History Study Center:**

<http://www.proquestk12.com/pic/pdfs/hscdatasheet.pdf>

**ProQuest Learning: Literature:**

<http://www.proquestk12.com/pic/pdfs/pqliteraturedatasheet.pdf>

**Teacher Resources -- <http://www.proquestk12.com/educatortools.shtml>**

**ProQuest K-12 Educator Tools:** <http://www.proquestk12.com/educatortools.shtml>

**Free Online Training:** <http://www.proquestk12.com/trainingsupport.shtml>

**Teachable Moments:** <http://www.proquestk12.com/news>

**Using Custom BookCarts for Teacher Lesson Planning**—Only eLibrary has this unique teacher tool that can be used to help plan lessons for inquiry-based learning. Teachers can include state standards, student instructions, essential questions for critical thinking, quizzes, and pathfinders to library print resources in each BookCart. Students have all they need, including custom learning resources and websites to complete their research assignments.

[http://www.proquestk12.com/productinfo/pdfs/BookCarts\\_Collaboration\\_Tool.pdf](http://www.proquestk12.com/productinfo/pdfs/BookCarts_Collaboration_Tool.pdf)

**eLibrary Model BookCarts/QuizCarts**—All or parts of this collection of 650 models can be copied to your local collection and be used immediately by **teachers** to create engaging mini-research activities across the curriculum. Each contains two or more Essential Questions to guide students to integrate critical thinking in creating their final reports. To view and copy one or more models: [http://www.proquestk12.com/productinfo/elibrary\\_BookCarts.shtml#3AA](http://www.proquestk12.com/productinfo/elibrary_BookCarts.shtml#3AA)

- To get a spreadsheet listing that you can print to *distribute to your department heads and teachers*: <http://www.proquestk12.com/pic/downloads/eLibModelBookCarts.xls> (Be sure to use the *colored tabs* at the bottom of the spreadsheet to explore the collection)

**Engaging Issues BookCart Guide**—This guide provides 90 engaging real-world issues for **teachers** to assign students. Each engaging issue is correlated to a custom BookCart that includes examples of essential questions for **critical thinking**.

<http://www.proquestk12.com/pic/pdfs/engageissuesbcguide.pdf>

**eLibrary Teacher Explorers**—Three curriculum guides to distribute to English Language Arts, Social Studies, and Science teachers. Each addresses the content and tools that empower teachers to increase student achievement using inquiry-based learning activities.

ELA: [http://www.proquestk12.com/productinfo/pdfs/eLibCE\\_ELA\\_Teacher\\_Explorer.pdf](http://www.proquestk12.com/productinfo/pdfs/eLibCE_ELA_Teacher_Explorer.pdf)

SS: [http://www.proquestk12.com/productinfo/pdfs/eLibCE\\_SS\\_Teacher\\_Explorer.pdf](http://www.proquestk12.com/productinfo/pdfs/eLibCE_SS_Teacher_Explorer.pdf)

Science: [http://www.proquestk12.com/productinfo/pdfs/eLibCE\\_Sci\\_Teacher\\_Explorer.pdf](http://www.proquestk12.com/productinfo/pdfs/eLibCE_Sci_Teacher_Explorer.pdf)

**21<sup>st</sup> Century Skills Models for Teachers and Students** – Teachers will appreciate these models that provide a variety of ways for students to present the results of their research: 2 PowerPoint models, a mini-debate model, and non-traditional models for written reports that save student and teacher time.

<http://www.proquestk12.com/productinfo/docs/EngagingIssuesPresoTemplate.ppt>

<http://www.proquestk12.com/productinfo/docs/EssentialQuestionsPresoTemplate.ppt>

[http://www.proquestk12.com/productinfo/pdfs/MiniDebate\\_Teachers.pdf](http://www.proquestk12.com/productinfo/pdfs/MiniDebate_Teachers.pdf)

[http://www.proquestk12.com/productinfo/pdfs/MiniDebate\\_Students.pdf](http://www.proquestk12.com/productinfo/pdfs/MiniDebate_Students.pdf)

<http://www.proquestk12.com/lsm/pqelib/pdfs/antiplagguide.pdf> (pp. 12-16)

**Compare eLibrary to an Alternative Library Resource:** Do you need an effective way to compare eLibrary to an alternative resource for your library? Do you need to convince **school leaders** that eLibrary is a great solution for the students, **teachers, school leaders, and parents**? <http://www.proquestk12.com/pic/downloads/eLibEvalCriteria.xls>

**eLibrary vs. Google Comparison:** Why is Google used by so many students and teachers? What does eLibrary and CE offer **teachers** and students that is clearly superior to search, save time, and turn into great inquiry-based learning projects?

<http://www.proquestk12.com/lsm/pqelib/pdfs/elibgooglecompare.pdf>

**Anti-Plagiarism Guide:** This guide is based on ideas submitted by librarians on the LM\_Net listserv. <http://www.proquestk12.com/lsm/pqelib/pdfs/antiplagguide.pdf>

**Publication List by Curriculum Area:** This spreadsheet format is perfect for librarians to copy and give to teachers. **Teachers** can use it to help them build the BookCart Publication Search sections. It also provides them with a listing of significant publications in their curriculum area and level to browse to stay current. A separate listing of more than 100 education magazines provides browsing power for professional development.

<http://www.proquestk12.com/pic/pdfs/eLibContentBYSubject.pdf>

### **School and Curriculum Leader Resources**

**Scientific-Based Research on Learning**—A summary of scientific research that proves that **inquiry-based learning activities (mini-research)** with eLibrary **increases student achievement in essential skills** (reading, writing, and higher-order thinking).

<http://www.proquestk12.com/lsm/pqelib/pdfs/SBReLibTeacherTraining.pdf>

### **Parents and PTAs**

**Parent & Student Research Guide**—Parents learn how to support student mini-research activities and why they are vital to increasing student achievement in essential skills. Student ideas for extra-credit activities motivate home use of eLibrary. Librarians can **distribute this to PTO members to get funding support** for home access to eLibrary.

<http://www.proquestk12.com/pic/pdfs/ParentGuideHomeUseofeLibrary.pdf>

**Librarian Resources** -- <http://www.proquestk12.com/libraryspot.shtml>

**Librarian Alternative Funding Guide**—Alternative funding sources and strategies for librarians who are challenged by local budget cuts. Included is a whole section on No Child Left Behind and how librarians can tap these funds including NCLB boiler plate for LSL and EETT grants.

<http://www.proquestk12.com/funding.shtml>

**Online and On-Site Training**—Training for using eLibrary teacher and student tools, BookCarts, and curriculum resources is offered online by monthly schedule. On-site training requires a request and approval. You can get more on training from <http://www.proquestk12.com/trainingsupport.shtml>

**Parent Quick Start Guide**—This tool helps parents and students get the best out of eLibrary researching using the home access advantage—24x7. It may also help parents to see the value of eLibrary and help funding through the PTA. <http://www.proquestk12.com/pic/pdfs/ParentGuideHomeUseofeLibrary.pdf>